

COUNCIL MEETING
2008.01
March 28, 2008

PRESENT:

Dalia Slonim, Psy.D., C.Psych., President
Janice Currie, Ph.D., C.Psych., Vice-President
Clarissa Bush, Ph.D., C.Psych.
Dorothy Cotton, Ph.D., C.Psych.
Ron Davis, Ph.D., C.Psych
Gaye Dale, Public Member
Mary Ann Evans, Ph.D., C.Psych.
Christine DiZazzo, M.Ps., C.Psych.Assoc., ex-officio
Mustaq Khan, Ph.D., C.Psych
Ivan McFarlane, Public Member
Richard Lee, Public Member
Milan Pomichalek, Ph.D., C.Psych.
Cheryl Rampersad, Public Member
Glenn Webster, M.Ed., C.Psych. Assoc

Regrets: Vincent Lacroix, Public Member

Staff:

Catherine Yarrow, MBA, Ph.D., C.Psych.,
Registrar & Executive Director
Rick Morris, Ph.D., C.Psych,
Deputy Registrar & Director: Professional Affairs
Barry Gang, Dip.C.S., C.Psych. Assoc.,
Director: Investigations & Hearings
Connie Learn, Director: Registration & Administration

Prema Shankaran, Assistant to Registrar: Recorder

2008.01.00

Call to Order

The President called the Council meeting to order at 9:05 A.M. The Council noted that public member Mr Vincent Lacroix has been reappointed to Council for a further period of 3 years to March 2011. The President informed the Council that Ms. Abena Buahene has been appointed as a Public member on the Council of the College of Psychologists of Ontario. Ms. Buahene sends her regrets for this meeting but will attend the next Council meeting on June 20, 2008 and the Orientation session on June 19, 2008.

2008.01.01 Approval of the agenda:

.01a The following changes were made to the agenda:

Consent Agenda items:
2008.01.02c(1) Report from Executive Committee moved to
2008.01.05a(5)

**It was MOVED Lee
That the agenda be approved as amended.**

CARRIED

.01b Approval of the Minutes
(1) Minutes of the Open meeting at the Council meeting 2007.04 on
December 14, 2007

**It was MOVED Webster
That the Minutes of the Open meeting at the Council meeting
2007.04 on December 14, 2007 be approved as presented.**

CARRIED

(b) The Council noted that there were no **IN CAMERA** items on the
agenda at the Council meeting on December 14, 2007.

2008.01.02 Approval of the Consent Agenda

**Consent Agenda items
It was MOVED Bush
That the Consent agenda items be approved.**

CARRIED

2008.01.03 Strategic Issues

.03a Health Profession Regulatory Advisory Council (HPRAC)
(1) Consultation on Interprofessional Collaboration
In July 2007, the Health Profession Regulatory Advisory
Council (HPRAC) received a referral from the Ministry of Health
and Long-Term Care (MOHLTC) to develop mechanisms to
support Interprofessional Collaboration between health colleges.
On October 18, 2007, HPRAC hosted a workshop on
Interdisciplinary Collaboration which was attended by Dr. Dorothy
Cotton, Dr. Ivan McFarlane and the Director: Registration &
Administration on behalf of the College. The College has received
a discussion guide from HPRAC in which the Colleges have been
asked to respond to questions posed by HPRAC. The College
response is due on April 15, 2008. The Registrar informed the
Council that it is possible that HPRAC may consider a brief
extension of the deadline to allow Colleges to discuss their
submissions with their Board or Council.

A taskforce consisting of the President, the Registrar, Dr. Cotton and Dr. McFarlane has been appointed to prepare a response to the HPRAC discussion paper. The Federation of Health Regulatory Colleges of Ontario (FHRCO) is also preparing to make a submission to HPRAC.

The Registrar commented that the HPRAC consultation is looking at a much broader range of issues than the Minister's referral. In the response to HPRAC, the taskforce will focus on the issue of interprofessional collaboration at the regulatory level and not on the issue of multidisciplinary collaboration at the clinical services level. Instead of responding to the individual questions, the taskforce will address groups of questions on various themes.

The Council directed that the College respond to HPRAC on the issue of Interdisciplinary collaboration at the regulatory level. The Council agreed that the Executive Committee will review the draft College submission because the Council will not be meeting until June 20, 2008 which is after the HPRAC deadline.

.03b Canadian Register of Health Service Providers in Psychology (CRHSPP)

(1) Report from the CRHSPP Annual General meeting on January 18, 2008

The Council received a report from the Deputy Registrar who attended the CRHSPP Annual General meeting as the College's delegate. At this meeting, Ms. Susan Nicholson, was elected to the public member position on the Board of Directors of CHRSPP and joins Mr. Mark Lawrence, who was elected to the Board of CRHSPP in 2007. Ms. Nicholson and Mr. Lawrence are both former Public members on the Council of the College of Psychologists of Ontario.

Two by-law amendments were brought to the CRHSPP membership for ratification.

The first one was to create a category of retired members. This amendment passed unanimously.

The second proposed bylaw amendment would restrict eligibility for listing in CRHSPP to doctoral level practitioners as of January 2009 and eliminate admission to the Register for Masters level practitioners who are registered in their home jurisdictions as psychologists, which is the provision in effect at this time. The Deputy Registrar reported that a majority of jurisdictions had concerns regarding the proposed amendments and there was considerable discussion at the meeting and the motion to amend the bylaw was defeated. As directed by Council at their meeting in

December 2007, the Deputy Registrar asked that his comments and his abstention from the vote be recorded in the minutes of the CRHSPP meeting.

(2) Resignation of College Membership to CRHSPP

The Council received a memo from the Registrar and a copy of the motion asking Council whether the College should consider withdrawing as a corporate member of CRHSPP.

The question of the College being a corporate member of CRHSPP had been discussed previously by Council and it was noted that there was a feeling of conflict of interest regarding the College continuing as a corporate member and the Council had previously directed that the College's delegate not run for a seat on the Board of Directors of CRHSPP. The Deputy Registrar's report from the recent Annual meeting of CRHSPP noted that many other Boards share a similar point of view. The question of the impact of several Boards withdrawing from CRHSPP at the same time was discussed at the recent meeting of Association of Psychology Regulatory Organizations (ACPRO) on January 19, 2008 and it was noted that there is no economic consequence to CRHSPP as a result of such action. The CRHSPP By-Laws require that the Notice of Withdrawal be received 30 days before the next Annual meeting and the resignation becomes effective on the day prior to the Annual General Meeting in January 2009.

It was MOVED Cotton

That the College notify the Canadian Register of Health Service Providers in Psychology (CRHSPP) of the College's resignation from membership in CRHSPP and of the College's understanding that this resignation will be effective the day preceding the 2009 Annual General Meeting of CRHSPP.

CARRIED

Action Item CY

notify the Canadian Register of Health Service Providers in Psychology (CRHSPP) of the College's resignation from membership in CRHSPP

2008.01.04

04a

Policy issues

Report from the Policy and By-Law Taskforce

The Council received a report from the Policy and By-Law Taskforce. The Taskforce met in February 2008 to complete the work of its mandate to review and revise the College's policies and By-Laws.

The Council received the Table of Contents, the preamble and the following two policies for approval.

- 1-3: Committee meetings
- 1-10: Authority to speak on behalf of the College

The Council discussed Policy 1-10: Authority to speak on behalf of the College and noted the opinion expressed at the meeting that the College should be seen as being transparent and this policy may create the perception that Council members are being restricted from expressing their personal opinions. The majority of Council agreed that members of Council have a responsibility to publicly demonstrate acceptance, respect and support for formal decisions taken by the College Council. The Council noted that the policy states that where Council members have expressed dissenting opinions at the Council meeting and their dissenting opinions have been recorded in the minutes, they may acknowledge their personal opinions.

It was MOVED Dale

That the following policies be approved:

- 1-3: Committee meetings**

CARRIED

- 1-10: Authority to speak on behalf of the College**

For: 12

Opposed: 1

CARRIED

Draft By-Laws:

The Council received a copy of the draft By-Laws and the recommended revisions proposed by the Policy and By-Law Taskforce. The Council agreed that any Council members who had questions regarding the proposed amendments to any specific By-Laws send them to the Deputy Registrar and that those By-Law amendments would be discussed at the Council meeting on June 20, 2008. The Deputy Registrar confirmed that some By-law Amendments need to be circulated to the membership and brought back to the September 2008 Council meeting for approval.

Action **RM** **to email Council to solicit input regarding specific By-Law amendments to be discussed at the June 2008 Council meeting**

.04b CPA Committee on Ethics: Consultation regarding Ethical Guidelines for Supervision in Psychology: Teaching, Research, Practice and Administration

The Council received a copy of the request for feedback from the Canadian Psychological Association (CPA) regarding the draft document entitled " Ethical Guidelines for Supervision in Psychology: Teaching , Research, Practice and Administration".

The Chair of Registration commented that this draft document has been reviewed by the Registration Committee and the Supervision Working Group and both groups feel that the CPA Guidelines are well thought out, useful and very timely. The Supervision Working Group will recommend that the College adopt the CPA guidelines when they are approved.

The Council directed that the Registrar and the Chair of Registration prepare a response to the CPA regarding the draft guidelines. The response will inform CPA that the College has also been working on developing Supervision Guidelines.

Action CY CB

Respond to CPA on the draft "Ethical Guidelines for Supervision in Psychology: Teaching, Research, Practice and Administration".

2008.01.05

Business issues

.05a Committee Reports

(1) Registration Committee:

(a) Committee Activities from January to March 2008

The Council received a report on the Registration Committee Registration Committee Activities from January to March 2008.

(b) Report from the Supervision Working Group

The Council received a report from the Supervision Working Group which described the activities of the group from January to March 2008. The Supervision Working Group will bring the draft Supervision Manual to the Council meeting in June 2008 for approval. The Supervision Working Group will bring a proposal to Council for a work plan in 2008-2009. The Chair of Registration will be making a presentation at the Barbara Wand Symposium on May 5, 2008 and will present results from a survey of Directors of Clinical training, graduate students, candidates preparing for registration and members in autonomous practice and individuals receiving psychological services regarding their experience of supervision. She will also comment on the funding needs for further resources for Supervisors.

(c) Revision to Guidelines for Removal of Modification of a term. Condition or Limitation

It was MOVED Bush

That the updated Guidelines for Removal of Modification of a term. Condition or Limitation, which include a separate process with respect to conditions, be approved for use effective April 1, 2008.

CARRIED

(2) Complaints Committee

The Council received a report on the Complaints Committee activities from January to March 2008.

(3) Taskforce on Psychological Associate Issues

The Council noted that Mr. Glenn Webster has been appointed the Chair of the Taskforce on Psychological Associate Issues. The Taskforce reported that the Registrar will be revising the information about the College and the profession on the College website and will provide it to the Taskforce for discussion. The Taskforce proposed that a Survey of the Psychological Associates work settings be sent to all of the College membership to gather information about awareness in the profession regarding the Psychological Associates Scope of Practice.

The Council was informed that although some progress has been made such as the inclusion of Psychological Associates on certain Electronic Insurance forms there are some Ministry of Education documents that do not mention Psychological Associates. The Taskforce will be addressing these issues.

(4) Nominations and Leadership Development Committee

The Council received a report from the Nominations and Leadership Development Committee on their meeting on February 26, 2008. The Committee will review the notice that is sent in April 2008 to College members regarding their interest in Committee appointments. The Committee is also preparing to review the Council Orientation process and make some recommendations on making some changes to the process with an added emphasis on ongoing Council training. The Council proposed adding a training session to the day of the Council meeting and commented that it would be informative for all Council members to learn about the work of Committees such as Registration, Discipline and Complaints.

(5) Executive Committee Report

This agenda item was moved from the Consent agenda 2008.01.02c(1) to the Business agenda. The Council noted that this report was discussed under agenda item .04a: Report from the Policy and By-Law Taskforce.

.05b Financial Reports

(1) Variance Report to December 31, 2007

The Registrar provided to the Council the Variance Report to December 31, 2007.

It was MOVED Lee

That the Variance Report to December 31, 2007 be received.

CARRIED

(2) New Reserve Fund

The Council received a proposed Motion regarding a new Reserve Fund to maintain budget stability and provide adequate funding for ongoing website development.

The third phase of the Website development is scheduled for 2008-2009 and will include work on integrating the various databases so that reports that may be required by the Fairness Commission and the Ministry of Health and Long-Term Care (MOHLTC) can be generated more easily. Additional technical support may be needed when members start to update their information on the website. As required by the new RHPA amendments, the College will need to make the Public Register available on the website. There will be additional costs for the off-site web hosting with back up in two Canadian cities. The costs for the third phase are variable and difficult to estimate precisely.

The Registrar proposed that that since the College's unrestricted surplus is estimated to be about \$1.1 million by May 2008, the College set up a new Reserve Fund of \$100,000 from the current unrestricted surplus to cover the likely costs for Phase 3 of the Website Development. This proposal was reviewed by the Finance and Audit Committee and brought to the Council meeting for approval.

It was MOVED McFarlane

That a new Web Site Development Reserve Fund be created with an allocation of \$100,000 from the College's current unrestricted net assets, to provide funding for ongoing web site development in the 2008-2009 fiscal year and possibly beyond.

CARRIED

(3) Salary Ranges: **IN CAMERA**

This agenda item was discussed **IN CAMERA** in the absence of the recorder. The minutes for this agenda item will be provided by the Registrar.

(4) Draft Budget 2008-2009

The Registrar provided to Council a draft budget for the fiscal year 2008-2009. The draft budget was reviewed by the Finance and Audit Committee (FAC) and the Executive Committee and the revised draft was again reviewed by the FAC.

It was MOVED McFarlane

That the budget for 2008-2009 be approved as presented.

CARRIED

.05c Elections to Executive Committee: Timelines
The Council received information regarding the Executive Committee elections to be held at the Council meeting on June 20, 2008 and the timelines for Council members interested in serving on the Executive Committee to put their names forward and send in their Statements of Intent to the Registrar.

.05d Registrar's Performance Review: **IN CAMERA**
This agenda item was discussed **IN CAMERA** in the absence of the recorder and the Registrar. The minutes for this agenda item will be provided by the President.

2008.01.06

Other Business

.06a Dates of the next Council meetings
(1) The Council noted that the next Council meeting will be held on June 20, 2008.

(2) Dates for future Council meetings in 2008
The Council confirmed the following dates for Council meetings in 2008:

Monday September 22, 2008
Friday December 12, 2008

2008.01.07

Adjournment

There being no further business

It was MOVED Dale

That the Council meeting be adjourned.

CARRIED

The Council meeting was adjourned at 11:45AM.

Dorothy Cotton, Ph.D., C. Psych

President

Dr. Ivan McFarlane

Vice-President

Minutes approved at the Council meeting on June 20, 2008