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COUNCIL MEETING
2008.04
September 22, 2008

PRESENT:

Dorothy Cotton, Ph.D., C.Psych. President
Ivan McFarlane, Public Member, Vice-President
Ian D.R. Brown, Ph.D., C.Psych.
Christine DiZazzo, M.Ps., C.Psych.Assoc., ex-officio
Mary Ann Evans, Ph.D., C.Psych.
Robert Gauthier. M. Ed, C.Psych.Assoc.,
Mustaq Khan, Ph.D., C.Psych.
Jane Ledingham, Ph.D., C.Psych
Lise Mercier, Ph.D., C.Psych.
Adrienne Perry, Ph.D., C.Psych.
Milan Pomichalek, Ph.D., C.Psych.
Dalia Slonim, Psy.D., C.Psych.
Abena Buahene, Public member
Vincent Lacroix, Public member
Cheryl Rampersad, Public Member

Regrets:

Mohammed Hossain, Public Member

Staff:

Catherine Yarrow, MBA, Ph.D., C.Psych.,
Registrar & Executive Director
Rick Morris, Ph.D., C.Psych,
Deputy Registrar & Director: Professional Affairs
Barry Gang, Dip.C.S., C.Psych. Assoc.,
Director: Investigations & Hearings
Prema Shankaran, Assistant to Registrar: Recorder

2008.01.00

Call to Order

The President called the Council meeting to order at 9:05 A.M.

Welcome new Council members:

The President informed the Council that Dr Ian Brown had been elected to District 5 GTA East seat on Council vacated by the resignation of Dr Janice Currie and he will be serving for a period of one year. Dr Brown sent regrets that he would be unable to attend the morning session of the Council meeting because he had a previous commitment and will be joining the Council in the afternoon.

50 Public member Mr Mohammed Hossain has been appointed to the
51 College Council effective September 3, 2008. Mr Hossain regretted
52 that he would be unable to attend the Council meeting because he
53 was away from the country on a family emergency. He expects to
54 be back by mid-October and looks forward to attending future
55 Council and Committee meetings.
56

57 Resignation of Pubic Member Richard Lee:
58 The President and the Registrar were notified by Mr Lee on
59 September 8, 2008 that he was resigning from the College Council
60 effective immediately.
61

62
63 **2008.01.01 Approval of the agenda:**

64
65 .01a **It was MOVED Perry**
66 **That the agenda be approved as presented.**
67 **CARRIED**

68
69 .01b Approval of the Minutes
70 (1) Minutes of the Open meeting at the Council meeting 2008.03 on
71 June 20, 2008
72

73 **It was MOVED Lacroix**
74 **That the Minutes of the Open meeting at the Council meeting**
75 **2008.03 on June 20, 2008 be approved as presented.**
76 **CARRIED**
77

78 **Business arising from Minutes:**
79 Responding to a question about having a section with Tricky issues
80 on the website, the Registrar said that the Staff would consider how
81 Tricky issues could be used as an informative teaching tool for
82 members.
83

84 (b) The Council noted that there were no **IN CAMERA** items on the
85 agenda at the Council meeting on **June 20, 2008.**
86

87 **2008.01.02 Approval of the Consent Agenda**

88
89 **It was MOVED Rampersad**
90 **That the Consent agenda items be approved.**
91 **CARRIED**

92 **2008.01.03 Strategic Issues**

93 .03a Strategic Plan Initiatives:
94 The President and the Registrar made a presentation on the
95 Strategic Plan 2006-2011 and a provided a status report on the
96 implementation of initiatives. The Council received a copy of the
97 Strategic Plan 2006-2011 and a copy of the presentation and the
98 Implementation status report. The College is in the 3rd year of the

99 5 year plan and a number of initiatives have been accomplished
100 and others are in process. The College is in a healthy financial
101 situation and can consider some projects that could be included in
102 the budget for the following years. A number of initiatives are listed
103 on the Council agenda at this meeting (agenda items .04a, .04g,
104 .05d, .05e) which may involve some financial commitment. The
105 College website has been redesigned and can be used as an
106 effective communication vehicle. The President and the Registrar
107 asked members of Council to bring to their attention suggestions for
108 other projects.
109

110 **2008.01.04**

Policy issues

111 04a Providing information in French on the College website
112 The Council received a memo from the Registrar regarding the
113 requirement that under proposed amendments to the *Regulated*
114 *Health Professions Act, 1991* (RHPA) the College will be required
115 to provide information in French on the College website. By June
116 2009, the College will need to record language preference in
117 dealing with members and the public. A taskforce with Dr Lise
118 Mercier, public member Mr Vincent Lacroix and the Registrar will
119 review the documents currently on the College website to
120 determine what documents will be translated and provided in
121 French. The Registrar will bring a proposal with the estimated
122 costs involved in the project to the Council meeting in December
123 2008.

124 **Action Item CY**

**to bring to the Council meeting in December 2008 a proposal with the
estimated costs involved in the translation of selected documents on the
College website.**

128
129 The Client Relations Committee may consider if documents will
130 need to be provided on the website in any other languages.
131

132 .04b Review of current and proposed mobility agreements
133 (1) ASPPB: Reciprocity and Certificate of Professional
134 Qualification (CPQ)
135 (2) Mutual Recognition Agreement, Agreement on Trade
136 (3) Proposed Ontario - Quebec Accord
137

138 The Registrar informed the Council that there are several mobility
139 initiatives both provincial (Ontario Quebec Accord) and federal
140 (Agreement on Internal Trade- AIT) being discussed at this time
141 with compliance deadlines in a few months. The Council received
142 copies of current mobility agreements with the Association of State
143 and Provincial Psychology Boards (ASPPB) and the Mutual
144 Recognition Agreement which was signed in 2001 with the
145 provinces and amended in 2004.
146

147 The ASPPB has invited all members of the reciprocity agreement to
148 a meeting in October 2008. The Registrar will report to the Council
149 meeting in December 2008 if there are any changes proposed to
150 the reciprocity agreement.

151
152 Proposed amendments to Agreement on Internal Trade- AIT:
153 The Council received a copy of the letter received from Dr Joshua
154 Tepper, Assistant Deputy Minister, Ministry of Health and Long-
155 Term Care (MOHLTC) regarding Labour Mobility - Agreement on
156 Internal Trade (AIT) and the proposed Quebec-Ontario Economic
157 and Trade Agreement. The Council of the Federation of Premiers
158 has directed that Chapter 7: Agreement on Internal Trade be
159 amended by January 2009 to facilitate free mobility of professionals
160 between provinces with the goal of automatic mutual recognition.
161 The deadline for compliance with the amended AIT is August 2009.
162 Mutual Recognition Agreements will need to be amended to bring
163 them in line with proposed AIT amendments. The Canadian
164 Psychological Association is planning to meet with provincial
165 regulators for preliminary discussions during the ASPPB meeting in
166 October 2008.

167
168 Other Inter Provincial agreements: There are ongoing negotiations
169 between Ontario and Quebec regarding mobility of professionals
170 between the two provinces which is likely to be signed by
171 December 2008. Alberta and British Columbia have a Trade
172 Industry Mobility Agreement. The Ontario Government has been
173 gathering information from the various professions and has offered
174 support to the regulators in the negotiation process. Any
175 professions that wish to retain particular requirements for the
176 registration of professionals moving from other provinces will need
177 to bring them to the attention of the Ministry.

178
179 The Registrar reported that she visited Montréal to meet with the
180 Registrar of the L'Ordre des Psychologues du Quebec and the
181 Consiel Director General of Interprofessional Collaboration and
182 other professions in Ontario are setting up similar meetings with
183 their Quebec counterparts.

184
185 The Council proposed that a Rapid Response Taskforce on
186 Professional Mobility be appointed to monitor the developments
187 and respond in a timely manner to upcoming issues.

188
189 **It was MOVED Slonim**
190 **That the following members be appointed to the Taskforce on**
191 **Professional Mobility:**
192 **Dr Dorothy cotton, President**
193 **Dr Milan Pomichalek, Executive Committee member**
194 **Mr Tim Hill (Chair, Registration Committee)**
195 **Dr Lise Mercier (Member, Registration Committee)**

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Dr Jane Ledingham (Academic Member)

Staff Support:
Registrar
Deputy Registrar
Director: Registration & Administration

CARRIED

- .04c Federation of Health Regulatory Colleges of Ontario (FHRCO) By-Law Provisions regarding voting on policy Issues

The College is a voting member of the FHRCO. In June 2007, the Federation Board of Directors passed a motion to amend the voting section of the Federation's By Law such that any policy matter to be communicated outside of the Federation would require a 100% support of all of the voting members. Previously, the Federation had made submissions based on a two-thirds majority of member Colleges signing onto the submission and the names of the Colleges supporting the position were listed in the submission.

The Council received a copy of the proposed amendment to the By-Law Provisions regarding voting on policy Issues.

The Council discussed the proposed amendment that requires a 100% support of all Colleges and commented that in order to achieve the required 100% support, the FHRCO will be required to choose to respond only to those policy issues on which they can get 100% consent. The FHRCO submissions may become less effective.

A substantial majority of the members of Council agreed that the College would vote against the proposed amendment of the FHRCO By-Law Provisions regarding voting on policy Issues.

The proposed By Law amendment will be on the agenda at a special meeting of the FHRCO Board of Directors on October 8, 2008. The Registrar will be attending the meeting and will vote on behalf of the College.

- .04d Psychotherapist Title: OPA initiative
The Ontario Psychological Association (OPA) is pursuing an opportunity to make a submission to the Ministry of Health and Long-Term Care (MOHLTC) that the title of Psychotherapist be limited to members of professions that provide psychotherapy services.

The Executive Director of the OPA contacted the Registrar to ask if the College would be interested in collaborating on the submission.

245 The Registrar provided to the Council a copy of her response to the
246 Executive Director of the OPA stating College's position on the
247 access to the use of the title "Psychotherapist" by members of the
248 College of Psychologists of Ontario.

249
250 The Council also received a copy of the submission that was made
251 by the College to the Standing Committee on Social Policy on Bill
252 171: Health Systems Improvement Act on the section Schedule Q:
253 Psychotherapy Act, 2006".

254
255 .04e OPA initiative: Prescribing Authority
256 The OPA is also interested in pursuing the issue of Prescribing
257 Authority for Psychologists but it is not a high priority at this time for
258 them. The CPA has formed a taskforce to look at this issue.

259
260 .04f Review and approval of By Law Amendments
261 (1) By Law 4: Election of the Executive Committee
262 The Council received a copy of proposed amendments to By Law
263 4: Election of the Executive Committee. At their meeting on June
264 20, 2008, the Council had suggested that By Law 4 be amended to
265 include the provision for "dropping down" for the election of the
266 Executive Committee.

267
268 The Council discussed the proposed amendment and agreed that
269 there are two possible mechanisms for dropping down:

270
271 The candidates declare in advance their intention to drop
272 down to the next position if unsuccessful in being elected to
273 the first position

274
275 The candidates declare at the Council meeting that they
276 would be willing to run for another position on the Executive
277 Committee if unsuccessful in being elected to the first
278 position

279
280 **It was MOVED Perry**
281 **That section 4.2 of By Law 4; Election of the Executive**
282 **Committee be amended as follows:**

283
284 **"At least twenty-five (25) business days prior to the first**
285 **meeting of Council following the annual election, Council**
286 **members, including those newly elected, will indicate their**
287 **candidacy for election to a position on the Executive**
288 **Committee.**

289
290 **One may indicate one's interest in being a candidate for one or**
291 **more Executive Committee positions. If one indicates interest**
292 **in being a candidate for President, one *shall* also indicate an**
293 **interest in being a candidate for Vice-President and/or for**

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Member of the College/Public Member should one be unsuccessful in the preceding election. Similarly, if one indicates interest in being a candidate for Vice-President, one shall also indicate an interest in being a candidate for Member of the College/Public Member should one be unsuccessful in the Vice-President election. The list of candidates. . ."

Section 4.4 revised by adding "Only" to the beginning of it so it reads: "Only if there is no candidate for a position, members of Council may indicate their willingness to run at the first meeting of Council following the annual election."

**A new section 4.9 added;
The order for the elections to the Executive Committee will be: President, Vice-President, Member of the College, Public Member of Council. Unsuccessful candidates in an election, who have indicated their interest in candidacy for other Executive Committee positions as per 4.2, will be included in subsequent elections unless they choose to withdraw their name.**

CARRIED

(2) All By Laws

The Council agreed that By Laws 18 and 23 be circulated to the membership for consultation and brought back to the Council meeting in December 2008 for approval. At that meeting, Council will review and approve all of the By-Laws.

**It was MOVED Brown
That By Law 18: Fees and By Law 23: Professional Corporations be circulated to the membership for consultation and brought back to the Council meeting in December 2008 for approval.**

CARRIED

Action item Staff: Circulate By Laws 18 and 23 to the membership for consultation and bring back to Council meeting in December 2008 for approval

**.04g Proposed taskforce on Supervision and Delegation: Mandate, Terms of Reference and Composition
As of June 2009, Psychotherapy will be a new controlled act. At their meeting in June 2008, Council had recommended that a small taskforce be appointed to review the issues arising with the introduction of the new act of Psychotherapy and which relate to supervision and delegation, where a College member may supervise a non regulated member in the provision of psychotherapy services.**

343 The Registrar commented that Dr Ian Nicholson and Dr John
344 Hunsley (from January 2009) were willing to serve as members of
345 the Taskforce. The President will also be a member of the taskforce
346 and staff support will be provided by the Registrar.

347
348 **It was MOVED McFarlane**
349 **That the following members be appointed to the Taskforce on**
350 **Supervision and Delegation:**
351 **Dr John Hunsley**
352 **Dr Ian Nicholson**
353 **Dr Dorothy Cotton, President**

354
355 **Staff Support: Registrar**

CARRIED

356
357
358 .04h Proposal from the Information and Privacy Commissioner
359 The Registrar provided to the Council a copy of the proposal from
360 the Information and Privacy Commissioner to the Standing
361 Committee on Social policy on the review of the *Personal health*
362 *and Information Act (PHIPA) 2004.*

363
364 The Council noted that the report recommends that Return to Work
365 assessments and Independent Medical Evaluations do not fall
366 under the category of healthcare and people who perform these
367 services are not health information custodians.

368
369 **Action item Staff** to review the report from the Information and Privacy Commissioner and
370 **report to the Council meeting in December 2008 as to how this report**
371 **impacts members providing services such as Return to Work assessments**
372 **and Independent Medical Evaluations**

373
374 **2008.01.05** **Business issues**

375 .05a Reports from Committees and Taskforces
376 (1a) Annual Reports
377 Registration Committee
378 Complaints Committee
379 Quality Assurance Committee
380 Client Relations Committee
381 Discipline Committee

382
383 **It was Moved Evans**
384 **That the Annual Report from the Registration Committee be**
385 **received.**

CARRIED

386
387
388 **It was Moved Slonim**
389 **That the following Annual reports be received:**
390 **Complaints Committee**

391 **Quality Assurance Committee**
392 **Client Relations Committee**
393 **Discipline Committee**

CARRIED

394
395
396 (1b) Committee Reports from June 2008 to September 2008
397 (1a) Registration Committee activities from June 2008 to
398 September 2008
399

400 **It was Moved Pomichalek**
401 **That the report on the Registration Committee activities from**
402 **June 2008 to September 2008 be received.**

CARRIED

403
404
405 (1b) Supervision Working Group:
406 There was no report from the Supervision Working Group.

407
408 (2) Complaints Committee activities from June 2008 to
409 September 2008
410

411 **It was Moved Slonim**
412 **That the report on the Complaints Committee activities from**
413 **June 2008 to September 2008 be received.**

CARRIED

414
415
416 (3) Jurisprudence and Ethics Examination Committee
417

418 **It was Moved Lacroix**
419 **That the report from the Jurisprudence and Ethics**
420 **Examination Committee be received.**

CARRIED

421
422
423 (4) Psychological Associates Issues Taskforce
424 The Psychological Associates Issues Taskforce met on September
425 12, 2008. This year, two new members, Mr Robert Gauthier and Dr
426 Maggie Mamen joined the Taskforce. The taskforce proposed that
427 a survey of the membership be conducted to determine what the
428 issues are with respect to the Psychological Associate title and the
429 barriers to day to day practice in the workplace. The Registrar
430 suggested that a consultant be engaged in developing the survey.
431

432 The taskforce will develop a proposal on the survey and bring it to
433 the Council meeting in December 2008.
434

435 **Action item Psychological Associates issues Taskforce:**

436 **Bring a proposal on a survey to determine what the issues are with respect**
437 **to the Psychological Associate title and the barriers to day to day practice**
438 **in the workplace.**
439

440 The Ministry of Child and Youth Services (MCYS) had invited the
441 Deputy Registrar to a meeting to clarify information regarding the
442 title "Psychological Associate" and the scope of practice.

443
444 **Action Item CY**

**to write to Ministry of Child and Youth Services (MCYS) and Ministry of
445 Community and Social Services (MCSS) to clarify Scope of practice of
446 Psychological Associates**

447
448
449 .05b Financial Reports

450 (1) Audited Financial Statements for year ending May 31, 2008

451
452 (a) Presentation of the Audited Financial Statements by the Auditor
453 The President welcomed Mr. Vinay Raja, Auditor, Clarke Henning
454 LLP to the Council meeting and invited him to present the Audited
455 Financial Statements for the year ending May 31, 2008 to the
456 Council.

457
458 Mr. Raja commented that the FAC had reviewed the draft Audited
459 Financial Statements at their meeting on September 10, 2008.

460
461 Mr. Raja discussed the following documents that had been
462 provided to Council:

463
464 Independence letter
465 Audit Findings Report
466 Draft Financial Statements 2007-2008
467

468 Mr. Raja explained that the Independence letter confirms that the
469 College and the Auditing firm are financially independent of each
470 other during the period from June 1, 2007 to May 31, 2008 in
471 accordance with the Canadian generally accepted accounting
472 principles.

473
474 Draft Financial Statements:

475 Mr. Raja congratulated the College on a very clean audit and said
476 that the audit went well. There were no unusual transactions and no
477 issues that needed to be discussed with the management. The
478 College is in a very healthy financial position and has a surplus of
479 over \$500,000 at the end of the financial year 2007-2008. There
480 was a change to the reporting requirement with respect to the
481 College investments. Under the new reporting requirements, the
482 investments are now reported at fair market value rather than at
483 cost as in previous years. For the College, the effect of the change
484 to this policy is minimal.

485
486 The Registrar commented that the website development expense
487 of \$50,000 is considered as an asset under the audit procedures
488 and will be depreciated over the next 2 to 3 years.

489 **It was MOVED Pomichalek**
490 **That the Council approve the Audited Financial Statements for**
491 **the year ending May 31, 2008.**

492 **CARRIED**

493
494 The Council thanked Mr. Raja for attending the Council meeting
495 and providing a very clear report. The Council also congratulated
496 the Staff on the excellent financial management.

497
498 (b) Report from the Finance and Audit Committee (FAC) to Council
499 The FAC reported that they met with the auditor on September 10,
500 2008 to review the draft Audited Financial Statements for the year
501 ending May 31, 2008 and recommended that the Audited Financial
502 Statements be brought to the Council meeting on September 22,
503 2008 for approval.

504
505 **It was MOVED McFarlane**
506 **That Council accept the accuracy of the Audited Financial**
507 **Statements for the year ending May 31, 2008.**

508 **CARRIED**

509
510 (3) Appointment of Auditor for 2008-2009

511
512 **It was MOVED Slonim**
513 **That the Auditing firm of Clarke Henning LLP be appointed as**
514 **auditors of the College's Financial Statements for the year**
515 **2008-2009.**

516 **CARRIED**

517
518 (2) Variance Report to May 31, 2008
519 The Registrar provided to the Council the Variance Report to May
520 31, 2008.

521
522 **It was MOVED Rampersad**
523 **That the Variance Report to May 31, 2008 be received.**

524 **CARRIED**

525
526 .05c ASPPB meeting
527 The Council received information on the Annual meeting of the
528 ASPPB to be held in Nashville, Tennessee in October 2008. The
529 Executive Committee had recommended to the ASPPB that the
530 College supports the nomination of Dr Barbara Van Horne for the
531 Norma P. Simon Award for 2008 and the Council received a copy
532 of the letter from ASPPB informing Dr Van Horne that she has been
533 selected as the recipient of the Norma P. Simon award.

534
535 .05d CPA Workforce Project
536 The President of the Canadian Psychological Association (CPA)

537 Dr. Catherine Lee, contacted the Deputy Registrar, who is the Chair
538 of ACPRO, to inform him of the Taskforce on the Supply and
539 Demand for Psychologists in Canada. Dr Lee was interested in
540 knowing whether there are any workforce analyses in health, justice
541 or education that would assist the Taskforce in their work. The CPA
542 may also be interested in gathering membership data from the
543 College database. Other organizations such as Health Force
544 Ontario and The Canadian Institute for Health Information (CIHI)
545 are developing databases on other professions such as physicians
546 and nurses.

547
548 .05e On-Line Access to Journals

549 The Council agreed that many members may not have online
550 access to journals and discussed whether there may be a way to
551 provide online access to journals to the membership. The Registrar
552 proposed that the membership be surveyed to ask if they would like
553 to have On Line access to journals and if they do, what journals
554 would they wish to have accessible online.

555
556 The President and the Registrar are making enquiries on available
557 services and the estimated cost is about \$30,000. The Council
558 noted that at present about 25% of members do not provide their
559 e-mail address to the College and to use the online access, all
560 members will be required to have e-mail access.

561
562 **Action Item Staff**

563 **to survey the membership to determine whether they would like to have**
564 **online access to journals and if they do, what journals would they wish to**
565 **have accessible online**

566
567 **2008.01.06**

568 **Other Business**

569 .06a Dates of the next Council meetings

570 (1) The Council noted that the next Council meeting will be held on
571 December 12, 2008.

572 (2) Dates for Council meetings in 2009

573 The Council confirmed the following dates for Council meetings in
574 2009:

575 March 27, 2009

576 June 19, 2009

577
578 **2008.01.07**

579 **Adjournment**

580 There being no further business

581 **It was MOVED McFarlane**

582 **That the Council meeting be adjourned.**

583 **CARRIED**

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The Council meeting was adjourned at 3:15PM.

Dorothy Cotton, Ph.D., C. Psych

President

Dr. Ivan McFarlane

Vice-President

Minutes approved at the Council meeting on December 12, 2008