



**THE COLLEGE OF PSYCHOLOGISTS OF ONTARIO  
L'ORDRE DES PSYCHOLOGUES DE L'ONTARIO**

**COUNCIL MEETING  
2017.04  
December 1, 2017**

**Present:**

Lynette Eulette, Ph.D., C.Psych., President  
Ruth Berman, Ph.D., C.Psych., Vice-President  
Kristin Bisbee, Public Member  
Judy Cohen, Public Member  
Dorothy Cotton, Ph.D., C.Psych.  
D'Arcy Delamere, Public Member  
Christine DiZazzo, M.Ps., C.Psych.Assoc.  
Michael Grand, Ph.D., C.Psych.  
Jaffar Mohammad Hayat, Public Member

Marilyn Keyes, Ph.D., C.Psych.  
Elizabeth Levin, Ph.D., C.Psych.  
Donna McNicol, Public Member  
Denise Milovan, Ph.D., C.Psych.  
Patricia Minnes, Ph.D., C.Psych.  
Cory Richman, Public Member  
Ethel Teitelbaum, Public Member.  
Glenn Webster, M.Ed., C.Psych.Assoc.

**Staff:**

Rick Morris, Ph.D., C.Psych., Registrar & Executive Director  
Barry Gang, MBA, Dip.C.S., C.Psych.Assoc., Director, Professional Affairs  
Lesia Mackanyn, Director, Registration  
Zimra Yetnikoff, Director, Investigations & Hearings  
Stephanie Morton, Manager: Administration  
Caitlin O'Kelly, Administrative Assistant: Office of the Registrar, Recorder

**2017.04.00 Call to Order**

The President called the meeting to order at 9:01AM.

The President welcomed Mr. Cory Richman, recently appointed as a public member to Council.

**2017.04.01 Approval of the Agenda and Minutes**

**.01a Approval of Agenda**

The following changes were made to the agenda:

Moved:

.02d(6) Client Relations Committee Report to .05d  
.02a President's Report to .05f

Added:

.05e Mandatory Reporting  
.05g Website Data/Guests at Council Meetings

**It was MOVED Minnes**

**That the agenda be approved as amended.**

**CARRIED**

**.01b Declarations of Conflicts of Interests**

---

There were no declarations of conflicts.

**.01c Minutes Council Meeting 2017.03 on September 15, 2017**

---

It was **MOVED** Levin

That the minutes from the Council Meeting 2017.03 of September 15, 2017 be approved as presented. **CARRIED**

**.01e Review of Action List**

---

The Council reviewed the Action List from the minutes of the previous meeting and noted items that were completed, outstanding or on the agenda at this meeting.

**2017.04.02 Consent Agenda**

It was **MOVED** Cohen

That the Consent Agenda be approved. **CARRIED**

**2017.04.03 Policy Issues**

**.03a By-law 20: Election to Council**

---

The Registrar provided Council with a Briefing Note describing the response to the circulation of the suggested amendments to *By-law 20: Election to Council, Qualifications, Terms of Office and Conditions for Disqualification*. Council had approved circulation to the membership at the September 2017 meeting. Council reviewed, discussed the consultations results and determined that no additional changes were required.

It was **MOVED** Delamere

That the proposed amendments to *By-law 20: Election to Council, Qualifications, Terms of Office and Conditions for Disqualification* be approved. **CARRIED**

**Action Item Staff**

Amend *By-Law 20: Election to Council, Qualifications, Terms of Office and Conditions for Disqualification*.

**.03b By-law 18: Fees**

---

The Registrar provided Council with a Briefing Note describing the response to the circulation of the suggested amendments to *By-law 18: Fees*. Council had approved circulation at the September 2017 meeting. Council reviewed, discussed the consultations results and determined that no additional changes were required.

It was **MOVED** DiZazzo

That the proposed amendments to *By-law 18: Fees* be approved. **CARRIED**

**Action Item Staff**

Amend *By-Law 18: Fees*.

### **.03c Applied Behaviour Analysis (ABA) Regulation - Update**

---

At the Council Training Day, held the day prior to the September Council meeting, educational information was provided regarding an announcement by the Ministry of Children and Youth Services (MCYS) of the intention to regulate ABA services. Following a discussion, Council directed that the Registrar engage in conversation with the Ministry of Health and Long-Term Care (MOHLTC) regarding the current status of ABA regulation. The Registrar provided an update on this action in a Briefing Note provided to Council. As well, the College Council reviewed the recent referral letter to the Health Professions Regulatory Advisory Council (HPRAC) from MOHLTC. The deadline for formal written submissions to HRPAC regarding ABA regulation is December 8, 2017. The Registrar will draft a response from the College, based on the conversations at Council, but due to the time constraint, will only be able to circulate it to the Executive Committee prior to submission. Council discussed some of the larger implications that would occur if the College were to take on a role in the regulation of ABA. It was suggested that if it is determined that there is a role for the College in this, a working group, consisting of College members as well as members from the ABA community, could be established to examine these issues.

#### **Action Item RM**

Draft and circulate a response to the HPRAC referral on ABA to the Executive Committee prior to submission.

### **.03d Examination for Professional Practice in Psychology (EPPP) - Update**

---

At the recent Annual Meeting of the Association of State and Provincial Psychology Boards (ASPPB) it was announced that beginning January 1, 2020 the EPPP would become a two-part examination; Part 1 being the current knowledge exam, and Part 2 being a competency exam, which is currently under development. In making this announcement, it was indicated that the current knowledge exam would not be available as a standalone examination and candidates would be required to complete both parts.

The Registrar provided Council with a Briefing Note, the email announcement from ASPPB, and a copy of *The ASPPB Competencies Expected of Psychologists at the Point of Licensure*, for Council review. It was recognized that this could have significant implications for the College's registration process. It was suggested that the Director, Registration and the Chair of the Registration Committee develop an action plan for addressing this change, to be presented to the next Executive Committee meeting. The Registrar explained that the direction would be to develop an action plan for evaluating and considering the implications of the change to the EPPP.

#### **Action Item RM**

The Registrar request the Director, Registration and the Chair of the Registration Committee to develop an action plan for considering the changes to the EPPP to be presented to the next Executive Committee meeting.

### **.03e Registration Regulation - Update**

---

The College is seeking a minor wording correction to the amendments proclaimed in April 2015. On September 13<sup>th</sup>, the Registrar indicated to the Ministry that the copy of the Regulation, as received from them, was correct and authorized that it be "sealed". On November 1<sup>st</sup>, the Registrar followed up with the Ministry on the status of the "sealed" Regulation. The Ministry staff indicated that it was under review, but unfortunately, given many Ministerial priorities, the Regulation change will not occur before the end of this year. The Registrar will follow up with the Ministry in January.

### **.03f Controlled Act of Psychotherapy - Update**

The Registrar provided a Briefing Note to the Council with an update on the status of the Controlled Act of Psychotherapy. The Ministry of Health and Long-Term Care informed the College, through the Inter-College Psychotherapy Working Group, that it anticipates proclamation of the sections of the *Regulated Health Professions Act, 1991* pertaining to the Controlled Act of Psychotherapy will occur before the end of December 2017.

### **.03g Proposed Policy II – 3(iii) Appearance before a panel of the Inquiries, Complaint and Reports Committee to be Cautioned**

The Director, Investigations & Hearings provided Council with the proposed Policy II – 3(iii) *Appearance before a panel of the Inquiries, Complaint and Reports Committee to be Cautioned*. Pursuant to the amendments to the *Regulated Health Professions Act, 1991* (RHPA) enacted May 30, 2017, cautions administered by the Inquires, Complaint and Reports Committee (ICRC) are now noted on the public register. In light of this new requirement, the ICRC has considered the meaning of a caution as a disposition and the way in which they are administered. Council reviewed and discussed the proposed policy.

In response to a question regarding the presence of a staff member during the caution, the Director, Investigations & Hearings explained that the staff member's role would be strictly to observe, not participate. Staff would be present to provide procedural assistance to ensure consistency. Council also discussed some of the limitations that could prevent a member from attending a caution at the College offices as a result of "undue hardship". It was explained that the policy does not go into the specifics of what would be considered "undue hardship" but that it would be up to the discretion of the panel to decide if there was justification to issue the caution in another format.

**It was MOVED Cotton**

**That the new Policy II – 3(iii) *Appearance before a panel of the Inquiries, Complaint and Reports Committee to be Cautioned* be approved.**

**CARRIED**

**OPPOSED DiZazzo**

#### **Action Item Staff**

To amend the College's Policies and Procedure Manual to include Policy II – 3(iii) *Appearance before a panel of the Inquiries, Complaint and Reports Committee to be Cautioned*.

## **2017.04.04 Business Issues**

### **.04a Executive Committee Guelph Reception**

The President gave an oral report on the recent reception hosted by the Executive Committee in Guelph. The reception was well attended and was the first at which there was a brief 'town hall meeting' component to the evening. The next Member Reception will be in Kingston in May 2018.

#### **Action Item Staff**

Send email to local Kingston Council Members and relevant stakeholders, as well as academic departments with details of the meeting day and location.

#### **.04b Enhancing Services Working Group - Update**

---

Following a discussion at the September 2017 Council Meeting, the Council moved to create a working group to consider ways in which the College can provide further service to the public, members and other stakeholders. The Registrar informed the Council that the Enhancing Services Working Group is currently arranging a time to have its first meeting and will report back to the Executive Committee.

### **2017.04.05 Strategic Issues**

#### **.05a Strategic Direction Implementation Update**

---

The Registrar provided the Council with the updated *Strategic Direction Implementation Table*. Items added since the Council Meeting of September 15, 2017 were shown in **Bold**.

Council suggested adding the following:

- Amendments to *By-law 18: Fees*
- Amendments to *By-law 20: Election to Council, Qualifications, Terms of Office and Conditions for Disqualification*
- HIROC - Risk Management system

#### **.05b Council Self-Assessment Survey – Action Plan Update**

---

At the Council Training Day in September, the Council reviewed the report of the Self-Assessment Survey undertaken in the late summer. The Registrar provided the Council with a Briefing Note outlining the discussions and suggested action plan as discussed by the Executive Committee. Council reviewed and discussed the suggestions.

#### **It was MOVED Keyes**

**To accept the action plan set out by the Executive Committee including the request that the Nominations and Leadership Development Committee undertake to draft guidelines for the appointment of both Council and professional members to College statutory and non-statutory Committees.**

**CARRIED**

#### **Action Item Nominations and Leadership Development Committee**

Draft guidelines for the appointment of both Council and professional members to College statutory and non-statutory Committees.

Council discussed the importance of having diversity of skills, background and viewpoints on Council. It was suggested that during the call for nominations for the open Council seats that there be an educational article encouraging members to run.

#### **Action Item RM**

In the call for elections include an article with an appeal that encourages members with diverse skills and background to run.

**.05c Generative Discussion: *What kind of Committee information would be helpful for Council to understand the work being done and to ensure appropriate oversight?***

---

Council discussed information that it currently receives in Committee Reports and what, if any, additional information they would like included. It was agreed that the information provided in the reports is good but commented that if a Council member had never been on a certain committee that they may lack knowledge on how the committee operates and may not understand references made in the report.

Council also discussed mechanisms for bringing information from a Committee to Council since the Chair of a committee is not necessarily on Council. It was suggested that the Nominations and Leadership Development Committee examine the idea of having designated Council liaisons for each Committee; when the Committee Chair is not a Council member.

**Action Item Nominations and Leadership Development Committee**

Discuss the idea of having Committee liaisons at Council meeting.

**.05d Client Relations Committee Report**

---

This item was moved from the Consent Agenda. Council member suggested a wording change in the document *Sexual Contact with Clients is Always Wrong*.

**It was MOVED Cohen**

**To change the paragraph in the document *Sexual Contact with Clients is Always Wrong*;**

**From: Most Psychologists and psychological associates adhere to professional standards and ethics and care about their clients. A very small number may behave unethically and not in ways which are best for their clients.**

**To: Psychologists and psychological associates are expected to adhere to professional standards and ethics; however, a very small number may not behave ethically and may not act in ways which are best for their clients.**

**CARRIED**

**Action Item Staff**

Amend the document *Sexual Contact with Clients is Always Wrong*.

It was also suggested that the three documents mentioned in the Client Relations Committee report be made more accessible on the Colleges website and can be mentioned again in the next eBulletin.

**Action Item Staff**

Review the location of the documents on the website and determine if they can be placed more prominently or in addition places. Mention these documents in the next eBulletin.

**.05e Mandatory Reporting**

---

This item was added to the agenda. Council member had a question about what obligations the College has to protect the public in other jurisdictions. The Registrar explained that ASPPB has a disciplinary database about which the College receives updates on a regular basis. The College checks the list of names to ensure that they are not current members of the College and would expect that other jurisdictions do the same. All states and provinces have agreed to contribute to this disciplinary database.

### **.05f President's Report**

---

This item was moved off the consent agenda. The Registrar described the conversations had with the Association of Canadian Psychology Regulatory Organizations and the Canadian Psychological Association with regards to updates around master's level registration in the different Canadian jurisdictions.

### **.05f Website data / Guests at Council Meeting**

---

This item, which is actually two items, was added to the agenda. The question was raised as to whether it is possible to tell the level of interest of the public in the online public register. Council members asked if it is possible to track how often the website is visited. The Registrar explained that data can be provided using Google Analytics, but noted that it would not be possible to differentiate visits to the site by members of the public from visits by College members.

#### **Action Item Staff**

Provide Google Analytics to the Council on the Colleges website.

Council discussed whether members of the public who attend Council meeting should be listed as "Guests" in the Council Minutes. The Registrar explained that if an attendee is invited, as for example, the Auditors, they would be listed but not members of the public who attend. Council discussed the optics of listing the public attendees in the minutes but decided to leave the process as is.

## **2017.04.06 Other Business**

### **.06a Set Date for Elections in 2018**

---

The Council confirmed that Elections in District 5 (GTA East), District 6 (GTA West) and the non-voting psychological associate seat will be held on March 30, 2018.

**It was MOVED Levin**

**That the Elections to Council in Districts 5, 6 & the non-voting psychological associate seat be held on March 30, 2018. CARRIED**

### **.06b Next Meetings of Council**

---

- Council Training: Thursday, March 8, 2018
- Council Meeting: Friday, March 9, 2018
- Friday June 22, 2018
- Council Training: Thursday, September 20, 2018
- Council Meeting: Friday, September 21, 2018

## **2017.04.07 Adjournment**

There being no further business,

**It was MOVED Cohen**

**That the Council Meeting be adjourned. CARRIED**

The Council Meeting was adjourned at 2:08PM.

---

Lynette Eulette, Ph.D., C.Psych., President

---

Ruth Berman, Ph.D., C.Psych., Vice-President

**Minutes approved at the Council Meeting on March 9, 2018**