



COUNCIL MEETING

2022.01

To view the Meeting Materials and Briefing Notes corresponding to these Minutes please click [here](#).

MARCH 11, 2022

PRESENT:

Wanda Towers, Ph.D., C.Psych., President

Marjory Phillips, Ph.D., C.Psych., Vice-President

Paula Conforti, Dip.C.S., C.Psych.Assoc.

Joyce Isbitsky, Ph.D., C.Psych.

Marilyn Keyes, Ph.D., C.Psych.

David Kurzman, Ph.D., C.Psych.

Archie Kwan, Ph.D., C.Psych.

Ilia Maor, Public Member

Nadia Mocan, Public Member

Melanie Morrow, M.A., C.Psych.Assoc.

Adrienne Perry, Ph.D., C.Psych.

Philip Ricciardi, Ph.D., C.Psych.

Paul Stopciati, Public Member

Esther Vlessing, Public Member

Scott Warnock, Public Member

REGRETS:

Cenobar Parker, Public Member

STAFF:

Rick Morris, Ph.D., C.Psych., Registrar & Executive Director

Barry Gang, MBA, Dip.C.S., C.Psych.Assoc., Deputy Registrar & Director, Professional Affairs

Zimra Yetnikoff, Director, Investigations & Hearings

Lesia Mackanyn, Director, Registration

Stephanie Morton, Director, Corporate Services

Caitlin O'Kelly, Assistant to the Registrar, Recorder

2022.01.00 CALL TO ORDER

The President called the meeting to order at 9:00AM. The meeting was held virtually by Zoom and livestreamed on YouTube. The President began the meeting with a land acknowledgement statement in recognition and respect for Indigenous peoples.

The President welcomed two new public members recently appointed to the College Council, Ms. Esther Vlessing and Ms. Cenobar Parker.

2022.01.01 APPROVAL OF THE AGENDA AND MINUTES

.01A APPROVAL OF AGENDA

In Camera items .04F(1) Salary Ranges and .04G Registrar's Performance Review were moved to the end of the Agenda.

It was MOVED by D. Kurzman

That the Agenda for the Council Meeting be approved as amended.

CARRIED

.01B DECLARATIONS OF CONFLICTS OF INTEREST

The President asked members of Council if anyone had a conflict of interest pertaining to the items on the Agenda. No conflicts were declared. The President reminded Council members that the potential for conflicts should be kept in mind throughout the meeting and declarations made at any time, if appropriate.

.01C MINUTES FROM THE COUNCIL MEETING 2021.05 DECEMBER 17, 2021

It was MOVED by S. Warnock

That the Minutes from the Council Meeting 2021.05 of December 17, 2021, be approved as presented.

CARRIED

.01D REVIEW OF ACTION LIST

The Council reviewed the Action List from the minutes of the previous meeting and noted items that were completed, outstanding or on the Agenda at this meeting.

.01E COUNCIL MEETING EVALUATION REVIEW

The Council reviewed the December 17, 2021, Council Meeting Evaluation results. There were no questions or comments.

2022.01.02 CONSENT AGENDA

The Consent Agenda was received.

2022.01.03 POLICY ISSUES

.03A COLLEGE PERFORMANCE MEASUREMENT FRAMEWORK (CPMF)

The Deputy Registrar provided the Council with the draft *College Performance Measurement Framework (CPMF)* Report. The *CPMF*, developed by the Ministry of Health, sets out performance standards for Ontario's 26 health regulatory Colleges. The *Framework*, set out in a standard format, is to be completed by March 31, 2022. The Council reviewed the completed draft *CPMF* and endorsed it for submission to the Ministry and posting on the College website.

It was MOVED by J. Isbitsky

That Council endorse the 2021 *College Performance Measurement Framework Report* for submission to the Ministry of Health and posting on the College website.

CARRIED

Action Item Staff

Submit the *College Performance Measurement Framework Report* to the Ministry of Health and post on the College website.

.03B AMENDMENTS TO BY-LAW 20 & BY-LAW 5

At the December 17, 2021 meeting, the Council passed a motion to circulate draft amendments to *By-law 5: Selection of Committee Chairs and Committee Members* and *By-law 20: Election to Council, Qualifications, Terms of Office, and Conditions for Disqualification*. Amendments to these By-laws are necessary to meet the expectations set out in the *CPMF*. Any change to these By-laws requires circulation of the proposed amendment to the membership for 60 days, prior to final approval. The consultation was distributed on January 5, 2022, with a reminder in *HeadLines* and an additional email reminder on February 22, 2022. The deadline for responses was March 7, 2022. The consultation was distributed to 4734 members and the College received 40 responses. The Council reviewed and discussed the consultation feedback.

It was MOVED by P. Stopciati

That amendments to *By-law 5: Selection of Committee Chairs and Committee Members* and *By-law 20: Election to Council, Qualifications, Terms of Office and Conditions for Disqualification* be approved. **CARRIED**

Action Item Office of the Registrar

Update the College By-laws with amendments to *By-law 5: Selection of Committee Chairs and Committee Members* and *By-law 20: Election to Council, Qualifications, Terms of Office and Conditions for Disqualification*.

.03C POLICY II-5(III): QUALITY ASSURANCE REQUIREMENTS FOR MEMBERS WITH A CERTIFICATE OF REGISTRATION FOR INTERIM AUTONOMOUS PRACTICE

The Deputy Registrar provided the Council with a Briefing Note and recommendation from the Quality Assurance Committee to *amend Policy II-5(iii): Quality Assurance Requirements for Members with a Certificate of Registration for Interim Autonomous*. At the December meeting of the Quality Assurance Committee this policy was reviewed. As a result of this discussion, the Committee decided to recommend amendments to *Policy II-5(v): Quality Assurance Requirements for "Visiting" Members with a Limited Certificate of Registration for Interim Autonomous Practice* such that it be extended to *all* members of the College holding Certificates of Registration for Interim Autonomous Practice. The Council reviewed and agreed with the proposed changes.

It was MOVED by P. Conforti

That amendments to *Policy II-5(iii): Quality Assurance Requirements for "Visiting" Members with a Limited Certificate of Registration for Interim Autonomous Practice* be approved. **CARRIED**

Action Item Staff

Amended *Policy II-5(iii): Quality Assurance Requirements for Members with a Certificate of Registration for Interim Autonomous Practice* in the *Colleges Policies and Procedures Manual*

.03D ABA TRANSITIONAL COUNCIL MEMBERS

The Registrar provided the Council with a Briefing Note outlining a recommendation to appoint two members of the profession of behaviour analysis as transitional, non-voting members to participate in Council meetings until proclamation of the *Psychology and Applied Behaviour Analysis Act, 2021*. As the College prepares for proclamation, it will develop, circulate, and submit for government approval, proposals for the regulation of Behaviour Analysts. To ensure that all proposals are in keeping with its public protection/interest mandate and to mitigate risk of harm to the public, it is important that efforts be made to engage the new profession becoming part of the College governance. The addition of Behaviour Analyst representatives to Council will facilitate this engagement and begin to explore how a two-profession Council will operate.

It was MOVED by A. Perry

That the Council approve inviting two members of the profession of applied behaviour analysis as transitional, non-voting members to participate in Council meetings until proclamation of the *Psychology and Applied Behaviour Analysis Act, 2021*. CARRIED

It was MOVED by J. Isbitsky

That Council authorize the Executive Committee to appoint two members of the profession of applied behaviour analysis as transitional, non-voting members to participate in Council meetings until proclamation of the *Psychology and Applied Behaviour Analysis Act, 2021*. CARRIED

Action Item Executive Committee

Canvas Behaviour Analysts for interest in serving on Council. The Executive Committee will vet applications and appoint two non-voting members to participate in Council meetings until the proclamation of the *Psychology and Applied Behaviour Analysis Act, 2021*.

.03E GOVERNANCE REFORM AND REGULATORY MODERNIZATION

On January 26, 2022, the College received a letter from Mr. Sean Court, Assistant Deputy Minister, Ministry of Health announcing a Ministry consultation on governance reforms for Ontario's health regulatory Colleges. Due to the short turnaround time to meet the submission deadline, February 23, 2022, the Executive Committee met to review the proposed reforms to assist the Registrar in forming the College's response. The Registrar provided Council with Mr. Court's letter which invited feedback and the consultation briefing deck. He also provided the letter that was approved by the Executive Committee and submitted to the Ministry. To date there is no update on the action the Ministry may take as a result of this consultation.

2022.01.04 BUSINESS ISSUES

.04A PRESIDENT'S REPORT

The Council reviewed the President's Report for the third quarter. There were no questions or comments.

.04B REGISTRAR & EXECUTIVE DIRECTOR'S REPORT

The Council reviewed the Registrar's Report for the third quarter. There were no questions or comments.

.04C REGISTRATION COMMITTEE QUARTERLY REPORT

The Council reviewed the third quarter report and noted that:

- A draft of the revised Supervision Resource Manual went to the January Registration Committee Meeting.
- The systematic review of the Oral Examinations process will continue at the next plenary meeting.

.04D INQUIRIES, COMPLAINTS AND REPORTS COMMITTEE QUARTERLY REPORT

The Council reviewed the third quarter report and there were no questions or comments.

.04E NOTICE: EXECUTIVE COMMITTEE ELECTIONS/COUNCIL APPOINTMENTS

The Registrar provided the Council with copies of *By-law 4: Election of Members of Executive Committee* and *By-law 5: Selection of Committee Chairs and Committee Members* and advised Council of the process for seeking election to the Executive Committee. Council was also informed that a Call for Interest for Committee appointments will be sent to the general membership and that Council members also will be asked to identify their Committee preferences.

.04F PROPOSED BUDGET JUNE 1, 2022 – MAY 31, 2023

The Registrar provided the Council with the proposed budget for the fiscal year June 1, 2022 to May 31, 2023. He reported that the budget had already been reviewed by the Finance and Audit Committee at its meeting on February 3, 2022, and by the Executive Committee on February 18, 2022. Both Committees recommended its adoption. The proposed budget anticipates a deficit in the amount of \$418,067.

It was MOVED by P. Conforti

That the Budget for 2022-2023 be approved as presented.

CARRIED

2022.01.05 STRATEGIC ISSUES

.05A STRATEGIC DIRECTION IMPLEMENTATION UPDATE

The Registrar provided the Council with the updated *Strategic Direction Implementation Table*. This table is used to chart the work undertaken and accomplished in fulfilling the College's Strategic Direction. Items added since the Council Meeting of December 17, 2021, were shown in **Bold**.

2022.01.06 OTHER BUSINESS

.06A NEXT COUNCIL MEETINGS:

- June 17, 2022
- September 23, 2022

It was MOVED by M. Phillips

That the Council go IN CAMERA to discuss items .04F(1) Salary Ranges and .04G Registrar's Performance Review.

CARRIED

.04F(1) PROPOSED SALARY RANGES: IN CAMERA

This agenda item was discussed **IN CAMERA** in the absence of the Recorder. The Minutes for this item will be provided by the Registrar.

.04G REGISTRAR'S PERFORMANCE REVIEW: IN CAMERA

This agenda item was discussed **IN CAMERA** in the absence of the Registrar and Recorder. The Minutes for this item will be provided by the President.

At the end of the IN CAMERA meeting,

**It was MOVED by P. Conforti
That the IN CAMERA was ended.**

CARRIED

2022.01.07 ADJOURNMENT

There being no further business,

**It was MOVED by D. Kurzman
That the Council Meeting be adjourned.**

CARRIED

The Council Meeting was adjourned at 12:30PM.

Wanda Towers, Ph.D., C.Psych., President

Marjory Phillips, Ph.D., C.Psych., Vice-President

Minutes approved at the Council Meeting on June 17, 2022.