



COUNCIL MEETING

2023.02

To view the Meeting Materials and Briefing Notes corresponding to these Minutes please click [here](#).

MARCH 24, 2023

PRESENT:

Wanda Towers, Ph.D., C.Psych., President
Marjory Phillips, Ph.D., C.Psych., Vice-President
Paula Conforti, Dip.C.S., C.Psych.Assoc.
Pascale Gonthier Public Member
David Kurzman, Ph.D., C.Psych.
Archie Kwan, Ph.D., C.Psych.
Melanie Morrow, M.A., C.Psych.Assoc.
Ian Nicholson, Ph.D., C.Psych.
Cenobar Parker, Public Member
Fred Schmidt, Ph.D., C.Psych.
Kendra Thomson, Ph.D., BCBA-D
Scott Warnock, Public Member
Ilia Maor, Public Member
Adrienne Perry, Ph.D., C.Psych.
Esther Vlessing, Public Member
Marilyn Keyes, Ph.D., C.Psych.
Paul Stopciati, Public Member
Conrad Leung, M.ADS, BCBA

REGRETS:

Nadia Mocan, Public Member

STAFF:

Tony Debono, MBA, Ph.D., C.Psych., Registrar & Executive Director
Barry Gang, MBA, Dip.C.S., C.Psych.Assoc., Deputy Registrar & Director, Professional Affairs
Lesia Mackanyn, Director, Registration
Zimra Yetnikoff, Director, Investigations & Hearings
Stephanie Morton, Director, Corporate Services
Caitlin O’Kelly, Assistant to the Registrar, Recorder

2023.02.00 CALL TO ORDER

The President called the meeting to order at 9:00AM. The meeting was held virtually by Zoom and livestreamed on YouTube. The President began the meeting with a land acknowledgement statement in recognition and respect for Indigenous peoples.

2023.02.01 APPROVAL OF THE AGENDA AND MINUTES

.01A APPROVAL OF AGENDA

It was MOVED by Paula Conforti

That the Agenda for the Council Meeting be approved as presented.

CARRIED

.01B DECLARATIONS OF CONFLICTS OF INTEREST

The President asked if any members of Council wished to declare a conflict of interest pertaining to the items on the Agenda. The President reminded Council members that the potential for conflicts should be kept in mind throughout the meeting and declarations made at any time, if appropriate.

.01C MINUTES FROM THE COUNCIL MEETING 2022.04 DECEMBER 15, 2023

It was MOVED by Paul Stopciati

That the Minutes of Council Meeting 2022.04 December 15, 2023, be approved as presented.

CARRIED

.01D MINUTES FROM THE COUNCIL MEETING 2023.01 JANUARY 20, 2023

It was MOVED by Ian Nicholson

That the Minutes of IN CAMERA Council Meeting 2023.01 January 20, 2023, be approved as presented.

CARRIED

.01D REVIEW OF ACTION LIST

The Council reviewed the Action List drawn from the Minutes of the previous meeting and noted items that were completed, outstanding or on today's meeting Agenda.

.01E COUNCIL MEETING EVALUATION REVIEW

The Council reviewed the December 16, 2022, Council Meeting Evaluation results.

2023.02.02 CONSENT AGENDA

The Consent Agenda was received.

2023.02.03 POLICY ISSUES

.03A COLLEGE PERFORMANCE MEASUREMENT FRAMEWORK (CPMF)

The Deputy Registrar provided the Council with the draft *College Performance Measurement Framework (CPMF) Report* for 2022. The *CPMF*, developed by the Ministry of Health, sets out performance standards for Ontario's 26 health regulatory Colleges. The *Framework*, set out in a standard format, is to be completed by March 31, 2023. The Council reviewed the completed draft *CPMF* and endorsed it for submission to the Ministry and posting on the College website.

It was MOVED by Scott Warnock

That the Council approve the *College Performance Measurement Framework Report* for the 2022 year for submission to the Ministry of Health and posting on the College website.

CARRIED

Action Item Office of the Registrar

Submit the *College Performance Measurement Framework Report* to the Ministry of Health and post on the College website.

.03B POLICY II-4(II): DISCIPLINE COMMITTEE: RULES OF PROCEDURE

The Director, Investigations & Hearings provided a Briefing Note to the Council with recommendations for an amendment to *Policy II-4(ii): Discipline Committee: Rules of Procedure*. This amendment would allow for additional flexibility in appointing Pre-hearing conference Chairs that will assist in ensuring that no single Pre-hearing Chair shoulders an unfair burden and Pre-hearings can proceed without delay.

It was MOVED by Marjory Phillips

That *Policy II-4(ii): Discipline Committee: Rules of Procedure* be amended.

CARRIED

Action Item Office of the Registrar

Update *Policy II-4(ii): Discipline Committee: Rules of Procedure* in the *Colleges Policy and Procedures Manual*.

.03C REGISTRATION REGULATION CONSULTATION - UPDATE

As per the requirement set out in *Bill 106, Pandemic and Emergency Preparedness Act, 2022*, the Executive Committee approved in principle draft regulations to create an emergency class of registration. These were circulated to the members and other stakeholders for a 60-day consultation. The Health Professions Procedural Code, being Schedule 2 of the *Regulated Health Professions Act, 1991*, permits the Executive Committee to act on behalf of the Council and make decisions on matters it believes require immediate attention. The Ministry of Health has asked that regulation amendments be submitted by May 1, 2023. The timing of this did not permit the full Council to approve this consultation to ensure submission early in May. Council must approval the actual submission of the regulation amendments, a special meeting of Council has been set for May 9th for this specific purpose.

2023.02.04 BUSINESS ISSUES

.04A PRESIDENT'S REPORT

The Council reviewed the President's Report for the third quarter.

.04B REGISTRAR & EXECUTIVE DIRECTOR'S REPORT

The Council reviewed the Registrar's Report for the third quarter.

.04C REGISTRATION COMMITTEE QUARTERLY REPORT

The Council reviewed the report for the third quarter.

.04D INQUIRIES, COMPLAINTS AND REPORTS COMMITTEE QUARTERLY REPORT

The Council reviewed the report for the third quarter.

.04E NOTICE: EXECUTIVE COMMITTEE ELECTION/COUNCIL APPOINTMENTS

The Registrar provided the Council with copies of *By-law 4: Election of Members of Executive Committee* and *By-law 5: Selection of Committee Chairs and Committee Members* and advised Council of the process for seeking election to the Executive Committee. Council was also informed that a Call for Interest for Committee appointments will be sent to the general membership and that Council members also will be asked to identify their Committee preferences.

.04F PROPOSED BUDGET 2023-2024

The Registrar provided the Council with the proposed budget for the fiscal year June 1, 2023 to May 31, 2024. It was reported that the budget had already been reviewed by the Finance and Audit Committee at its meeting on January 30, 2023, and by the Executive Committee on February 24, 2023. Both Committees recommended its adoption. The proposed budget anticipates a deficit in the amount of \$543,176.

It was MOVED by Paula Conforti

That the Budget for 2023-2024 be approved as presented.

CARRIED

.04G CLOSURE OF FAIR REGISTRATION PRACTICES RESERVE FUND

It was MOVED by Scott Warnock

That the *Fair Registration Practices Reserve Fund* be closed and the \$80,000 in the Fund transferred to the *Fee Stabilization Reserve Fund*.

CARRIED

2023.02.05 STRATEGIC ISSUES

.05A STRATEGIC DIRECTION IMPLEMENTATION UPDATE

The Registrar provided the Council with the updated *Strategic Direction Implementation Table*. This table is used to chart the work undertaken and accomplished in fulfilling the College's Strategic Direction. Items added since the Council Meeting of December 16, 2023, were shown in **Bold**.

2023.02.06 OTHER BUSINESS

.06A NEXT COUNCIL MEETINGS:

It was MOVED by Paul Stopciati

That September 22, 2023, be set as the September Council meeting date.

CARRIED

2023.02.08 ADJOURNMENT

There being no further business,

**It was MOVED by David Kurzman
That the Council Meeting be adjourned.**

CARRIED

The Council Meeting was adjourned at 10:38AM.

Wanda Towers, Ph.D., C.Psych., President

Ian Nicholson, Ph.D., C.Psych., Vice-President

Minutes approved at the Council Meeting on June 16, 2023.