



COUNCIL MEETING

2023.04

To view the Meeting Materials and Briefing Notes corresponding to these Minutes please click [here](#).

JUNE 16, 2023

PRESENT:

Wanda Towers, Ph.D., C.Psych., President
Ian Nicholson, Ph.D., C.Psych., Vice-President
Peter Bieling, Ph.D., C.Psych.
Pascale Gonthier Public Member
Jacob Kaiserman, Psy.D., C.Psych.
David Kurzman, Ph.D., C.Psych.
Archie Kwan, Ph.D., C.Psych.
Conrad Leung, M.ADS, BCBA
Ilia Maor, Public Member
Melanie Morrow, M.A., C.Psych.Assoc.
Cenobar Parker, Public Member
Adrienne Perry, Ph.D., C.Psych.
Marjory Phillips, Ph.D., C.Psych.
Fred Schmidt, Ph.D., C.Psych.
Paul Stopciati, Public Member
Kendra Thomson, Ph.D., BCBA-D
Esther Vlessing, Public Member
Scott Warnock, Public Member
Glenn Webster, M.Ed., C.Psych.Assoc.

REGRETS:

Nadia Mocan, Public Member

STAFF:

Tony Debono, MBA, Ph.D., C.Psych., Registrar & Executive Director
Barry Gang, MBA, Dip.C.S., C.Psych.Assoc., Deputy Registrar & Director, Professional Affairs
Lesia Mackanyn, Director, Registration
Stephanie Morton, Director, Corporate Services
Caitlin O'Kelly, Assistant to the Registrar, Recorder

2023.04.00 CALL TO ORDER

The Registrar called the meeting to order at 9:00AM. The meeting was held virtually by Zoom and livestreamed on YouTube.

The Registrar welcomed new Council members Dr. Jacob Kaiserman representing District 4 (East), Mr. Glenn Webster representing District 7 (Psychological Associates) and Dr. Peter Bieling representing District 8 (Academic).

2023.04.00B ELECTIONS TO THE EXECUTIVE COMMITTEE

The Registrar informed the Council that the first order of business was the election of the Executive Committee and confirmed that Council members had received the *Statements of Interest* submitted by those wishing to run for positions on the Executive.

The Registrar confirmed that one *Statement of Interest* had been received for each of these positions: President, Vice President, two Professional Members and two Public Members. Prior to the election, the Registrar provided Council members with the opportunity to ask questions of each candidate.

According to *By-law 4: Election of Members of Executive Committee*, “4.7 Only, if there is no candidate for a position, members of Council may indicate their willingness to run at the first meeting of Council following the annual election.” Given that there is only one candidate for each of the six positions on the College Executive Committee, further expressions of interest will not be entertained at this meeting. Therefore:

The Executive Committee for 2023-2024 will be acclaimed as follows:

Wanda Towers, Professional Member, President
Ian Nicholson, Professional Member, Vice-President
Glenn Webster, Professional Member
Fred Schmidt, Professional Member
Paul Stopciati, Public Member
Scott Warnock, Public Member

The Registrar congratulated the new Executive Committee and requested that the President, Dr. Wanda Towers, take the Chair and conduct the proceedings of Council. The President began the meeting with a land acknowledgement statement in recognition and respect for Indigenous peoples.

2023.04.01 APPROVAL OF THE AGENDA AND MINUTES

.01A APPROVAL OF AGENDA

It was MOVED by David Kurzman

That the Agenda for the Council Meeting be approved as presented.

CARRIED

.01B DECLARATIONS OF CONFLICTS OF INTEREST

The President asked if any members of Council wished to declare a conflict of interest pertaining to the items on the Agenda. It was recognized that item .04G Proposed Amendments to *By-law 18: Fees* poses an unavoidable conflict for all members of the Council who are professional members of the College. The President reminded Council members that the potential for conflicts should be kept in mind throughout the meeting and declarations made at any time, if appropriate.

.01C MINUTES FROM THE COUNCIL MEETING 2023.02 MARCH 24, 2023

It was MOVED by Paul Stopciati

That the Minutes of Council Meeting 2023.02 March 24, 2023, be approved as presented.

CARRIED

.01D MINUTES FROM THE COUNCIL MEETING 2023.03 MAY 9, 2023

It was MOVED by Scott Warnock

That the Minutes of Council Meeting 2023.03 May 9, 2023, be approved as presented.

CARRIED

.01D REVIEW OF ACTION LIST

The Council reviewed the Action List drawn from the Minutes of the previous meeting and noted items that were completed, outstanding or on today's meeting Agenda.

.01E COUNCIL MEETING EVALUATION REVIEW

The Council reviewed the March 24, 2023, Council Meeting Evaluation results.

2023.04.02 CONSENT AGENDA

The Consent Agenda was received.

2023.04.03 POLICY ISSUES

.03A TELEPSYCHOLOGY MEMORANDUM OF UNDERSTANDING

The Association of Canadian Psychology Regulatory Organizations (ACPRO) has developed a Memorandum of Understanding (MOU) to allow for duly registered psychological practitioners within their home Canadian jurisdiction to provide telepsychology services to residents of any Canadian jurisdiction, expanding access and ensuring continuity of psychological care across the country.

The College received legal consultation that indicated this would be achievable within the existing applicable statutory framework. The Council agreed that the College should sign the MOU in principle. Further legal consultation regarding its operationalization within the College's regulatory framework will be required.

It was MOVED by Ian Nicholson

That the Pan-Canadian Telepsychology Memorandum of Understanding (MOU) be approved.

CARRIED

Action Item Office of the Registrar

Inform ACPRO of the Colleges intention to sign onto the Pan-Canadian Telepsychology Memorandum.

.03B CFTA AND COMMUNICATION OF A DIAGNOSIS

The Council reviewed a proposal from the Registration Committee that will allow for a pilot of a proposed method of evaluating *Canadian Free Trade Agreement (CFTA)* candidates for autonomous practice with respect to the controlled act of communicating a diagnosis. Candidates who are currently fully registered to practice as a psychologist or psychological associate in another Canadian province or territory may apply for a certificate authorizing autonomous practice as a psychologist or psychological associate in Ontario in accordance with the Labour Mobility provisions of the *CFTA*. In Ontario, the communication of a diagnosis is a controlled act restricted to qualified members of specific Colleges. Evaluation of skills and competencies required to formulate and communicate a psychological diagnosis is necessary to ensure public safety and protection.

It was MOVED by Adrienne Perry

That the Registration Committee to proceed with a pilot implementation of this proposed method of evaluating *CFTA* candidates for autonomous practice implementing the controlled act of diagnosis. **CARRIED**

Action Item Registration Committee

Develop a pilot implementation of evaluating *CFTA* candidates for Autonomous practice

.03C ABA KNOWLEDGE EXAMINATION BLUEPRINT

The draft Registration Regulation of the yet to be proclaimed *Psychology and Applied Behaviour Analysis Act, 2021* requires the College to develop an examination of knowledge or competence related to the regulation of Behaviour Analysts. To ensure that the examination reflects the College's public interest mandate and to mitigate risk of harm to the public, the College engaged active professionals of Applied Behaviour Analysis in the development of the examination. The Council reviewed the competency profile and blueprint for the Applied Behaviour Analysis Examination of Knowledge or Competence.

It was MOVED by Scott Warnock

That the competency profile and blueprint for the Applied Behaviour Analysis Examination of Knowledge or Competence be approved. **CARRIED**

Action Item Office of the Registrar

The competency profile and blueprint for the Applied Behaviour Analysis Examination of Knowledge or Competence will be posted to the College website.

.03A ABA TRANSITIONAL GUIDELINES FOR REGISTRATION

The Council was provided with proposed Transitional Route Guidelines for Behaviour Analysts. The College must balance the need to confirm that an experienced Behaviour Analyst has the necessary knowledge, skills, and judgement for safe and effective practice with the need to avoid unnecessary service disruptions to clients and other stakeholders. The registration requirements for such applicants are outlined in the draft Registration Regulation of the yet to be proclaimed *Psychology and Applied Behaviour Analysis Act, 2021*. It is necessary to develop and circulate guidelines that expand upon the Registration Regulation so that the College has uniform criteria for confirming whether an applicant is eligible for registration, and to provide applicants with

information about the specific registration requirements, application process, and other registration procedures.

**It was MOVED by Marjory Phillips
That the Transitional Route Guidelines for Behaviour Analysts be approved. CARRIED**

**Action Item Office of the Registrar
The Transitional Route Guidelines will be posted on the College's website.**

2023.04.04 BUSINESS ISSUES

.04A PRESIDENT'S REPORT

The Council reviewed the President's Report for the fourth quarter.

.04B REGISTRAR & EXECUTIVE DIRECTOR'S REPORT

The Council reviewed the Registrar's Report for the fourth quarter.

.04C REGISTRATION COMMITTEE QUARTERLY REPORT

The Council reviewed the report for the fourth quarter.

.04D INQUIRIES, COMPLAINTS AND REPORTS COMMITTEE QUARTERLY REPORT

The Council reviewed the report for the fourth quarter.

.04E DIRECTORS OF CLINICAL TRAINING PROGRAMS MEETING REPORT

Dr. Adrienne Perry gave an oral report on the joint meeting of the Directors of Clinical Training and Internship Directors that took place on April 24, 2024. Forty-six representatives were in attendance. Topics discussed included:

- Updates from the College and the Registration Committee
- Residency Application and Interview Process
- Supervision Opportunities
- New CPA Standards

.04F APPOINTMENT OF SIGNING OFFICERS

**It was MOVED by Paul Stopciati
As Dr. Towers has been re-elected President, she will continue to be on the list of signing officers.**

As Dr. Ian Nicholson has been elected as Vice-President; that his name be added to the list of signing officers as of June 16, 2023;

As Dr. Marjory Phillips and Dr. Paula Conforti's term on Council have ended, that their names be removed from the list of Signing Officers as June 16, 2023.

As the President and Vice-President resides outside of the GTA, that Dr. Archie Kwan and Dr. David Kurzman be added to the list of signing officers as of June 16, 2023. CARRIED

.04G PROPOSED AMENDMENTS TO *BY-LAW 18: FEES FOR CONSULTATION*

The Registrar provided Council with a Briefing Note and copy of proposed amendments to *By-law 18: Fees* for discussion. The Registrar presented a proposal to Council to increase Autonomous Practice and Interim Autonomous Practice membership fees from \$795 to \$1,200. Academic Certificates to \$600, and all other membership fees by 25%, as well as increasing the late fee penalty to 20%. The College takes the decision to increase fees seriously and is only doing so in order to stabilize the College's financial position after several years of annual deficits. Membership fees have not been raised since 2002. Any changes to *By-law 18: Fees* requires circulation to the membership for 60 days before receiving final approval by the College Council. It was noted that the current financial situation is independent of ABA which will also be a self-funded profession. The mandate of the College is to serve and protect the public interest, and it delivers programs and services to fulfill that mandate. The College needs to ensure it has adequate resources to deliver the programs and services necessary to meet the public interest mandate.

It was MOVED by Jacob Kaiserman

That the proposed amendments to *By-law 18: Fees* be approved for circulation to the membership. **CARRIED**

Action Item Office of the Registrar

Circulate the proposed amendments to *By-law 18: Fees* to the membership.

2023.04.05 STRATEGIC ISSUES

.05A STRATEGIC DIRECTION IMPLEMENTATION UPDATE

The Registrar provided the Council with the updated *Strategic Direction Implementation Table*. This table is used to chart the work undertaken and accomplished in fulfilling the College's Strategic Direction. Items added since the Council Meeting of March 24, 2023, were shown in **Bold**.

.05B NEW STRATEGIC DIRECTION 2023 – 2028

The current Strategic Direction has expired and could benefit from an update based on the current needs of the College and its direction into the next five years. The Registrar provided Council with a proposed Strategic Direction for 2023-2028.

It was MOVED by Marjory Phillips

That the Strategic Direction 2023-2028 be approved.

CARRIED

Action Item Office of the Registrar

Update the Strategic Direction on the College's website.

2023.04.06 OTHER BUSINESS

.06A NEXT COUNCIL MEETINGS:

The next meetings of Council will be held on:

- September 22, 2023

- December 15, 2023
- March 22, 2024

**It was MOVED by Fred Schmidt
That December 15, 2023 and March 22 2024 be set as meeting dates. CARRIED**

2023.04.08 ADJOURNMENT

There being no further business,

**It was MOVED by Pascale Gonthier.
That the Council Meeting be adjourned. CARRIED**

The Council Meeting was adjourned at 1:11PM.

Wanda Towers, Ph.D., C.Psych., President

Ian Nicholson, Ph.D., C.Psych., Vice-President

Minutes approved at the Council Meeting on September 22, 2023