
COUNCIL MEETING

2020.03

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September 25, 2020

PRESENT:

Michael Grand, Ph.D., C.Psych., President
Denise Milovan, Ph.D., C.Psych., Vice-President
Paula Conforti, Dip.C.S., C.Psych.Assoc.
Janice Currie, Ph.D., C.Psych.
Graeme Goebelle, Public Member
Emad Hussain, Public Member
Joyce Isbitsky, Ph.D., C.Psych.
Marilyn Keyes, Ph.D., C.Psych.
Nadia Mocan, Public Member
Melanie Morrow, M.A., C.Psych.Assoc.
Adirenne Perry, Ph.D., C.Psych.
Marjory Phillips, Ph.D., C.Psych.
Philip Ricciardi, Ph.D., C.Psych.
Paul Stopciati, Public Member
Nancy Tkachuk, Public Member
Wanda Towers, Ph.D., C.Psych.
Scott Warnock, Public Member
Jessy Zita, Public Member

GUESTS:

Doug Ross, Ministry of Health

STAFF:

Rick Morris, Ph.D., C.Psych., Registrar & Executive Director
Barry Gang, MBA, Dip.C.S., C.Psych.Assoc., Deputy Registrar/Director, Professional Affairs
Lesia Mackanyn, Director, Registration
Zimra Yetnikoff, Director, Investigations & Hearings
Stephanie Morton, Manager, Corporate Services
Caitlin O’Kelly, Assistant to the Registrar, Recorder

2020.02.00 CALL TO ORDER

The President called the meeting to order at 9:00AM and welcomed two new public members recently appoint to the College Council, Mr. Scott Warnock and Ms. Nadia Mocan.

2020.01.01 APPROVAL OF THE AGENDA AND MINUTES

.01A APPROVAL OF AGENDA

The following changes were made to the agenda:

- The Registrar & Executive Director’s Report moved from the Consent Agenda to .03A1

**It was MOVED Goebelle
That the agenda for the Council Meeting be approved as amended. CARRIED**

.01B DECLARATIONS OF CONFLICTS OF INTEREST

Dr. Riccardi recused himself from the discussion on item .03B Requests to Remove Public Register Information.

.01C MINUTES FROM THE COUNCIL MEETING 2020.02 JUNE 12, 2020

**It was MOVED Currie
That the minutes from the Council Meeting 2020.02 of June 12, 2020 be approved as presented. CARRIED**

.01D REVIEW OF ACTION LIST

The Council reviewed the Action List from the minutes of the previous meeting and noted items that were completed, outstanding or on the agenda at this meeting.

2020.01.02 CONSENT AGENDA

The Consent Agenda was received.

2020.01.03 POLICY ISSUES

.03A1 REGISTRAR & EXECUTIVE DIRECTOR’S REPORT

This item was moved from the consent agenda for discussion. The Registrar reported on the progress of the renovations currently taking place at the College offices.

.03A SUNSETTING OF THE NOMINATIONS AND LEADERSHIP DEVELOPMENT COMMITTEE

The Registrar provided Council with a Briefing Note describing the background of the non-statutory Nominations and Leadership Development Committee and the recommendation that its role be merged with that of the Executive Committee. The Executive Committee undertook this role over the past year, as a pilot, and reported that the process for Committee appointments went well.

**It was MOVED Conforti
That the functions of the Nominations and Leadership Development Committee (NLDC) be merged with those of the Executive Committee and the NLDC be dissolved and that *Policy II 9(i) Nominations and Leadership Development Committee: Terms of Reference/Role* be rescinded. CARRIED**

Action Item Staff

To update *Policy II-1(i) Executive Committee: Terms Reference/Role* and rescind *Policy II 9(i) Nominations and Leadership Development Committee: Terms of Reference/Role* in the College’s *Policies and Procedures Manual*.

.03B REQUESTS TO REMOVE PUBLIC REGISTER INFORMATION

The Registrar provided Council with a Briefing Note describing proposed *Policy II - 3(vi) – Requests for Removal of Information from the Public Register*. Amendments made to the *Regulated Health Professions Act, 1991* require the College to post more information on the Public Register including Cautions and Specified Continuing Education or Remediation Program (SCERPS). The legislation also gives the Registrar the authority to remove publicly posted information if it is deemed to be obsolete or irrelevant. The purpose of the proposed policy is to inform members and the public of the factors the Registrar will consider in deciding if information should be removed. In response to a question, the Registrar clarified that removal of information will be the exception; the default is for information to remain on the Public Register.

It was MOVED Goebelle

That *Policy II - 3(vi) – Requests for Removal of Information from the Public Register* be approved and the Registrar report to the Executive Committee on the use of this policy.

CARRIED

Action Item Staff

To include *Policy II - 3(vi) – Requests for Removal of Information from the Public Register* in the College's *Policies and Procedures Manual*.

.03C SUPPORT FOR INDIVIDUALS WHO HAVE ALLEGED SEXUAL ABUSE AND MISCONDUCT

The Director, Investigations and Hearings provided Council with a Briefing Note describing the creation of a support service for individuals who have alleged sexual abuse or misconduct by a member of the College. The support service is designed to assist them in their involvement in the College's complaints and discipline processes. Access to the support program will be offered as soon as a individual makes an allegation. It was clarified that this is a support person, not an advocate or therapist.

It was MOVED Hussain

That the College establish a support service for individuals who have alleged sexual abuse or sexual misconduct by a member of the College to assist them in their involvement in the College's complaints and discipline processes.

CARRIED

Action Item Staff

To implement the creation of a support service for individuals who have alleged sexual abuse or sexual misconduct by a member.

.03D SUPERVISION RESOURCE MANUAL WORKING GROUP

The Registrar provided Council with a Briefing Note outlining the need for, scope of work and budgetary implication for the creation of a Working Group to review and draft revisions to the College's *Supervision Resource Manual* to ensure alignment with the *Standards of Professional Practice, 2017*.

It was MOVED Phillips

That a Supervision Resource Manual Working Group be created to draft revisions to the current College Supervision Resource Manual (2009) to ensure it aligns with the *Standards of Professional Conduct, 2017* and best practices in Supervision.

CARRIED

.03E Jurisprudence and Ethics Examination – MOVING TO AN ONLINE FORMAT

The Registrar provided Council with a Briefing Note outlining the action taken by the Executive Committee to transition the Jurisprudence and Ethics Examination to an online format from the current paper and pencil administration. Due to the time sensitive nature of this matter, it was necessary for the Executive Committee to make this decision on behalf of the College Council at a special meeting held on August 17, 2020.

.03F TELEPSYCHOLOGY BY OUT OF PROVINCE PRACTITIONERS DURING COVID-19 – UPDATE

The Registrar provided Council with a Briefing Note outlining the actions taken by the Executive Committee to expand the provision which enable out of province practitioners to provide telepsychology services into the province during the COVID-19 pandemic. Due to the time sensitive nature of this matter, it was necessary for the Executive Committee to make this decision on behalf of the College Council at a special meeting held on August 7, 2020. The Executive Committee will discuss the need for the continuation of these provisions at their quarterly meetings.

2020.01.04 BUSINESS ISSUES

.04A REGISTRATION COMMITTEE QUARTERLY REPORT

The Council reviewed the first quarter report from the Registration Committee.

.04B INQUIRIES, COMPLAINTS AND REPORTS COMMITTEE QUARTERLY REPORT

The Council reviewed the first quarter report from the Inquiries, Complaints and Reports Committee.

.04C ANNUAL REPORTS

The Council reviewed the Annual Reports for 2019-2020.

It was MOVED Perry

That the Annual Reports for 2019-2020 be approved.

CARRIED

.04D AUDIT 2019 – 2020

Presentation of Audited Financial Statements by Ms. Deric Chan from Hilborn LLP.

The President welcomed Mr. Deric Chan, Auditor with Hilborn LLP, to the Council meeting and invited him to present the Audited Financial Statements for the year ending May 31, 2020. The Finance and Audit Committee and the Executive Committee had reviewed the draft Audited Financial Statements with Ms. Liana Bell of Hilborn LLP at their meeting on August 28, 2020. Mr. Chan discussed the following documents that had been provided to Council:

- Audit Findings Report
- Draft Audited Financial Statements

Mr. Chan congratulated the College on a clean audit. He noted that the College is in a healthy financial position with several Reserve Funds available for contingencies.

Mr. Chan commented that the College staff and management were well prepared for the audit and cooperated fully. He noted that the College has appropriate internal controls and that all accounting estimates were appropriate and reasonable. There were no unusual transactions and or any disagreements with management.

**It was MOVED Goebelle
That the Audited Financial Statements for the fiscal year ending May 31, 2020 be accepted. CARRIED**

**It was MOVED Stopciati
That the firm of Hilborn LLP be appointed as Auditors for the College for the year 2020-2021. CARRIED**

2020.01.05 STRATEGIC ISSUES

.05A STRATEGIC DIRECTION IMPLEMENTATION UPDATE

The Registrar provided the Council with the updated *Strategic Direction Implementation Table*. Items added since the Council Meeting of June 12, 2020 were shown in **Bold**.

2020.01.06 OTHER BUSINESS

.06A NEXT COUNCIL MEETINGS:

- December 11, 2020
- March 18 – 19, 2021

2020.01.07 ADJOURNMENT

There being no further business,

**It was MOVED Stopciati
That the Council Meeting be adjourned. CARRIED**

The Council Meeting was adjourned at 11:40AM.

Michael Grand, Ph.D., C.Psych., President

Denise Milovan, Ph.D., C.Psych., Vice-President

Minutes approved at the Council Meeting on December 11, 2020